

## **Security of the Buildings and grounds.**

Due to the isolated nature of the site the overall security will always be a challenge. In order to keep things manageable both in time and money the following should be considered:-

1. To most casual observers the grounds look like the private garden to a house and unless they have local knowledge most people will not trespass unless they have evil intent.
2. The grounds should always be left tidy with nothing on show that appears to be worth anything.
3. The toilet block is the best protected building and, providing that it is always left locked, after use by members, should not cause concern.
4. The smaller green storage shed would be easily broken into and has always been like that. As far as I am aware it has never been attacked. The door can be strengthened a little more however, as nothing of great value will be kept in there too much overt security would give the wrong impression.
5. The club house is probably the most attractive target for burglary and/or vandalism. Again too much overt security might advertise it as having something worth stealing inside. I suggest that the window facing East only is barred.
6. If the cabin is kept tidy with nothing of any value on show, providing a strict security regime of electricity switched off, doors and windows locked and the place left tidy the risk of burglary and theft/damage would be seriously reduced .
7. This cabin should have one entry/exit door with the key held by authorised people only. The other doors should be locked and only opened from the inside.
8. For insurance purposes keys to the cabin cannot be made freely available to all members. A booking system should be introduced with strict rules regarding the care and security of the building and it's contents. A 'responsible person' who is a paid up member of the club must sign for the key and take responsibility for the building, it's contents and any people accompanying them.

9. The use of the club house and environs must, at all times, be within the Health and Safety Policy of the club a copy of which will be displayed in the club house.
10. The committee may feel that some form of sanction is required particularly when the club house is used for parties etc., this might take the form of a deposit in respect of return of the key, leaving the place tidy undamaged and secure after use.
11. In view of the closely inhabited area around the tennis club a sensitive approach must be made with regard to parties and any noise pollution generated. Often parties get out of hand and loud music and people enjoying themselves can attract problems with regard to gate crashing. A time limit and/or max volume policy must be strictly adhered to.
12. A barbecuing area should be set up away from the wooden buildings. This should take the form of a safe sterile area with a brick or stone plinth support for standing disposable or similar bbqs upon.
13. All users of the club should be encouraged to take all their rubbish away with them. No food should be left in or out so as to attract gulls, rats etc.
14. Any entry to the club grounds other than via the gates must be strongly discouraged. The roof of the cafe and the shelter are entirely out of bounds.
15. All instances of criminal activity must be reported to the police so as to create a record in engender patrol activity in the area.

**Compliance.**

Perhaps some form of sanction should be considered for failure to comply with the rules.

I have put together a Health and Safety Policy. It is made up from a template supplied by HMGov and freely available on their site. This document has to be agreed and put into force by the committee. This is a serious document and has far reaching implications particularly for non-compliance of the terms within it. There is a legal requirement to do various checks on a regular basis with regard to the buildings and equipment on the site and these must be logged and accounted for in a bound book that is kept under lock and key.

**It is important to note that the legislation makes everyone responsible for their own health and safety and that of their friends and relations or other visitors in the first instance.**